

Pre-Program Questionnaire

1. Company Name:
2. Contact Name:
3. Office Phone:
4. Cell:
5. Email:
6. Program Title:
7. Date(s) of Event:
8. Date of Jerod's Presentation(s):
9. Event Location:
10. Event Address:
11. Emergency Contact Person:
12. Title:
13. Phone:
14. Email:
15. Closest Airport:
16. Person Meeting Jerod at the Airport:
17. Where:
18. Cell Phone:
19. Email:
20. Hotel Jerod Will be Staying:
21. Hotel Address:
22. Hotel phone:
23. Description of Audience:
24. Number of Attendees:
25. Theme of Event:
26. Challenges the Organization members are Facing:
27. Other Speakers Presenting at This Event:
28. Person Introducing Jerod:
29. Email:
30. Time Jerod's Presentation Begins:
31. Time Jerod's Presentation Ends:
32. Recommended Attire:
33. Other Activities You Would Like Jerod to Attend:
34. What Else Jerod Should Know About Your Organization:
35. How You Heard About Jerod:

Speaker Agreement

The Client agrees to pay the following fees and expenses:

Program Fee: For current pricing call 941-313-2409 or email Jerod@JerodWard.com

Travel Expenses (all inclusive):

- Airfare
- Hotel Accommodations
- Ground Transportation

***50% deposit is required to hold the date

Upon receipt of the deposit and signed contract, JW GLOBAL SPEAKS, LLC will decline other paid engagements for Jerod for that date. The deposit is payable to: JW GLOBAL SPEAKS, LLC (P.O. Box 17183 Sarasota, FL 34276). Tax ID #82-0665863. The balance of the remaining speaking fee is due the day of the program. If the Client should cancel this presentation for any reason, it is agreed that all out-of-pocket expenses incurred on their behalf by JW GLOBAL SPEAKS, LLC will be fully reimbursed to JW GLOBAL SPEAKS, LLC upon cancellation.

In the event of breach or cancellation of this contract by the Client up to 90 days prior to the event, the entire amount shall be due immediately to JW GLOBAL SPEAKS, LLC.

In the event of breach of this agreement by Jerod because of illness or an unforeseen emergency, JW GLOBAL SPEAKS, LLC will attempt to provide a comparable speaker.

In the event Jerod is unable to perform because of circumstances beyond his control, such as failure of means of transportation, Acts of God, riots, strikes, labor difficulties, epidemics, any act or order of any public authority or any other cause, similar or dissimilar, beyond the speakers control JW GLOBAL SPEAKS, LLC will not have any liability for expenses or losses incurred by the Client and the Client will only be obligated to pay their non-refundable expenses.

Any handouts required for this session will be a joint effort with JW GLOBAL SPEAKS, LLC providing the final electronic file and the Client providing the duplication services. Duplication is permitted for this event only and all copyrights are retained by Jerod Ward of his materials. The client agrees that all materials, ideas, etc., to be presented or disclosed as part of Jerod's program are the property of Jerod Ward, and that neither the client nor any of its officers, directors, employees, agents or affiliated entities has any right, title, or proprietary interests in such materials nor may they make any other presentations, reproductions (no video nor audio recordings), telecasts, broadcasts or narrowcasts thereof without prior written agreement. The Client hereby releases and discharges JW GLOBAL SPEAKS, LLC from any and all claims of libel, slander, and invasion of privacy.



Client video or audio recording: With prior written approval and a charge of \$3500, the client may audio or video record this presentation. The fee may be waived if the master is provided to JW GLOBAL SPEAKS, LLC and the client may keep a duplicate master for internal use only.

Stage/room arrangements: Please have room set up ahead of time (classroom style may be substituted for round tables). Wireless lavalier microphone and LCD Projector with quality speakers

The representative of the client, in signing this agreement warrants that, he or she signs as the duly authorized representative of the Client. JW GLOBAL SPEAKS, LLC is the duly authorized representative of Jerod Ward for this event.

Company Name: JW GLOBAL SPEAKS, LLC Signed: Jerod Ward Title: President Date: _____

Company Name: _____ Signed: _____ Title: _____ Date: _____

Please sign two copies of this contract and return one with the 50% deposit to mailing address:

JW GLOBAL SPEAKS, LLC (P.O. Box 17183 Sarasota, FL 34276)

*Arrangements can be made for electronic funds transfer.

For JW GLOBAL SPEAKS, LLC office use:

Deposit Received: _____ Date: _____ Check #: _____

Jerod Ward
(941) 313-2409
Jerod@JerodWard.com